

General Personnel

Court Duty

The District will pay full salary during the time an employee is absent due to court duty or, pursuant to a subpoena, serves as a witness or has a deposition taken in any school-related matter pending in court.

The District will deduct any fees that an employee receives for such duties, less mileage and meal expenses, from the employee's compensation, or make arrangements for the employee to endorse the fee check to the District.

An employee should give at least five days' prior notice of pending court duty to the District.

Use of this time will be governed by the collective bargaining agreement, where applicable.

ADOPTION: May 17, 2022
 September 17, 2019
 July 15, 2008
 August 10, 1993

LEGAL REF.: 105 ILCS 5/10-20.7.
 705 ILCS 305/4.1, Jury Act.